

Attendees: Paulette Russell, Lizmary Fernandez, Brian Mullen, Denise Maybank, Lisa Sudia, Matt Postma, Tiana Carter, Mark Fellows, Dan Bollman, Barb Kranz, and Floyd Atkins Jr.

## Action Items

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1. Update website with bios from the consultant
2. FPSM and IPF to incorporate steps to develop a budget and post to website – report back to planning and steering committee

## Meeting Minutes

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1. The Steering Committee discussed how to proceed with next phase of the feasibility study now that the consultant is in place
2. Brian Mullen is replacing Matt Postma
  - a. July 1 will be his first planning committee meeting
  - b. July 2 meeting with just MP, BM and LS
3. Consultant will be meeting with the planning committee biweekly
4. Consultant to update steering committee once per month
5. The Steering Committee discussed the President's email to the Board of Trustees that identified \$23M assigned to the Multicultural Center Study
  - a. Barb Kranz and Dan Bollman indicated that having a "placeholder amount" assigned to proposed future projects of this nature is not unusual, and that it is not the project's "real" budget. It is premature to establish a budget for a multicultural center until the feasibility study is completed, i.e., programming and other aspects of what will be incorporated into the facility has yet to be determined
  - b. \$290k has been allocated for the feasibility study per Barb Kranz, OPB
  - c. The Steering Committee was provided additional clarification on the steps/process for building a budget
6. Floyd Akins Jr., University Advancement has joined the steering committee
  - a. New to MSU – Associate Vice President for Advancement – oversee fundraising
  - b. Mr. Akins described his experiences in advancement/fundraising in higher education including his responsibilities and demonstrated commitment and related work to advancing diversity, equity and inclusion
  - c. The Steering Committee and Mr. Akins discussed the process of fundraising including steps to identify potential donors to projects generally and for multicultural center and developing an understanding of someone's interests and passions first, and for this project, it will be important to complete the feasibility study to have some idea of architectural renderings to show potential donors, etc.

**Next (Zoom) Meeting: July 8, 2020 - 9:00 am**